



Achievement House Cyber Charter School Board of Trustees

Public Meeting Minutes

Tuesday, July 16, 2019

The Executive Session commenced at 4:45 p.m. and continued until approximately 5:45 p.m.

- I. Pledge of Allegiance
- II. Roll Call
 - Mrs. Marilou Strangarity (President)
 - Mr. Jim Bowers (Vice President)
 - Mrs. Kristin Chettle (Treasurer)
 - Mr. Don Fraatz (Secretary)
 - Dr. Bob Maranto
 - Lisabeth Sweeney
- III. Notification of Recording
 - A. Marilou Strangarity announced that the Public Session would be recorded on an audio device.
- IV. Executive Session Statement
 - A. M. Strangarity announced that the Executive Session was held to discuss personnel matters.
 - B. M. Strangarity also noted that Jim Bowers was stepping down as Vice President and this would be his last meeting. Everyone will miss him, and they all thanked him for his time on the Board.
- V. Officer Elections
 - A. As Solicitor of the Board of Trustees, Brian Leinhauser made a call for nominations for the **President** of the Board of Trustees for the coming term.
 1. Lisabeth Sweeney called for a motion to nominate M. Strangarity. Seconded by Kristin Chettle. Brian Leinhauser asked for additional nominations, but there were none. Unanimous.
 - B. M. Strangarity made a call for nominations for **Vice President** of the Board of Trustees for the coming term.
 1. K. Chettle called for a motion to nominate Lisabeth Sweeney. Seconded by Don Fraatz. M. Strangarity asked for additional nominations, but there were none. Unanimous.
 - C. M. Strangarity made a call for nominations for **Secretary** of the Board of Trustees for the coming term.
 1. K. Chettle called for a motion to nominate Don Fraatz. Seconded by L. Sweeney. M. Strangarity asked for additional nominations, but there were none. Unanimous.
 - D. M. Strangarity made a call for nominations for **Treasurer** of the Board of Trustees for the coming term.
 1. L. Sweeney called for a motion to nominate Kristin Chettle. Seconded by Don Fraatz. M. Strangarity asked for additional nominations, but there were none. Unanimous.
- VI. Approval of Minutes from 6/18/2019 Board Meeting
 - A. M. Strangarity called for a motion to approve the minutes from the 6/18/2019 board meeting.
 1. Motion to approve the minutes from the 6/18/2019 board meeting by D. Fraatz Seconded by Jim Bowers. Unanimous.
- VII. Committee Assignments
 - A. M. Strangarity called for a motion to uniformly renew all committee assignments.

1. Motion to uniformly renew all committee assignments by L. Sweeney. Seconded by Don Fraatz. Unanimous.
- VIII. Finance/Business Report
- A. Ryan Schumm provided the monthly Treasurer's Report.
 1. He stated that this report reflects unaudited activity for the 2019 fiscal year.
 - a) We had a healthy surplus which added to our accumulated fund balance which we proactively took care of restricting that fund balance and protecting it at last month's meeting.
 - b) There is not much fiscal activity anticipated in July and August. They are fairly light months with the exception of some moving expenses.
 - B. M. Strangarity called for a motion to approve the written Treasurer's Report.
 1. Motion to approve the written Treasurer's Report by K. Chettle. Seconded by L. Sweeney. Unanimous.
- IX. Personnel
- A. New Hires:
 1. Carmela Curatola, Digital Teaching & Learning Educator, \$62,000 based on 200 days
 2. John Hulik, Science Teacher, \$44,000
 - B. M. Strangarity called for a motion to approve all new hires.
 1. Motion to approve all new hires by L. Sweeney. Seconded by K. Chettle. Unanimous.
 - C. Separations:
 1. Brenda Russell-Diaz
 - D. Open Positions:
 1. Mentor
- X. Governance
- A. Charter School Annual Report
 1. M. Strangarity called for a motion to accept the Charter School Annual Report subject to final review by the CEO. Motion to approve by L. Sweeney. Seconded by K. Chettle. Unanimous.
 - B. Principal Bonus, CEO Bonus, CEO Salary Increase
 1. M. Strangarity called for a motion to approve the principal bonus, CEO bonus and CEO salary increase as discussed earlier this evening. Motion to approve by L. Sweeney. Seconded by K. Chettle. Unanimous.
 - C. M. Strangarity stated that Dr. Maranto needed to leave the meeting at this time. All the items that needed to be voted on were complete.
- XI. Discussion of Academic Video Report
- A. M. Strangarity asked if there were any questions or comments about the Academic Video Report.
 1. Neal Thomas shared that last spring he was a part of Principals Understanding Leadership in Special Ed. At the first meeting there were about 35 experienced principals and they asked, "Who has been trained as an LEA as part of your principal certification?" Not a single person raised their hand. So, when he shot a video last week, he talked through some LEA information for our Teachers on Special Assignment with Dr. Mason and that is invaluable because she has all the experience.

2. There was some discussion regarding the Keystone testing by D. Fraatz, L. Sweeney and N. Thomas but at this point N. Thomas does not see them being discontinued.
- XII. Discussion of Special Education Video Report
- A. M. Strangarity asked if there were any questions or comments about the Special Education Video Report.
 1. N. Thomas stated that they are in the process of training the Teachers on Special Assignment.
 2. M. Strangarity asked N. Thomas about heading into next year and if he was prepared since he no longer has a head staff person. He was confident that the two people he had would do a good job. They are both interested in supervisory positions in the future and they will be taking classes along the way.
- XIII. Discussion Enrollment/Marketing Video Report
- A. M. Strangarity asked if there were any questions or comments about the Enrollment/Marketing Video Report.
 1. D. Asplen noted that A. Butler was not present at the meeting, but he wanted to share that she is very excited because for the first time since she has been here we have all the machines and we are starting to image them before she is going to send the information out. She can start getting the kids in sooner and start them on orientation etc. We also now have an online application form to help streamline enrollment.
- XIV. Discussion HR Video Report
- A. M. Strangarity asked if there were any questions or comments about the HR Video Report.
 1. B. Worn shared that we sent out our employment letters and have received about two thirds of them back and we are in great shape for staffing this year.
- XV. Discussion of Guidance Video Report
- A. M. Strangarity asked if there were any questions or comments about the Guidance Video Report.
 1. D. Asplen noted that K. Botes is on vacation but she wanted him to share that the new guidance counselor is doing a great job.
- XVI. New Business
- A. M. Strangarity asked if there was any new business
 1. M. Strangarity asked D. Asplen to share with the Board the updates on the move the new office.
 - a) Don explained that the office is in the final stages of being ready for the move. They are in the process of laying the carpet today. We have decided to start moving on Friday, July 19th, and we will have the staff work from home the following week. The office should be complete by July 29th so the staff will be back to work at the new office on that Monday.
 2. D. Asplen made the observation that there are a lot of good things happening at AHCCS. He is glad that people are excited about going to the new space. He also noted that a lot of people are coming to us from Agora. He thought it would be nice if we were the school where people said, "I want to work at Achievement House."
 3. M. Strangarity noted that the Board has been talking for years about wanting to change the culture of the school. And as a board, the pulse that they are sensing is exactly what is occurring. There is a real cohesion and a real excitement to want to work at AHCCS and you don't always find that in education. She also noted that this change started with leadership and has trickled down and this is a great thing. She thanked the leaders for doing such a great job.

XVII. Public Comment

A. M. Strangarity opened the floor to public comment, but there was none.

XVIII. Adjournment

A. M. Strangarity called for a motion to adjourn the meeting.

1. Motion to adjourn the meeting by L. Sweeney. Seconded by D. Fraatz. Unanimous.