



## **Achievement House Cyber Charter School Board of Trustees**

Public Meeting Minutes

Tuesday, August 20, 2019

The Executive Session commenced at 5:30 PM and continued until approximately 6:30 PM.

- I. Pledge of Allegiance
- II. Roll Call – Board Members Present:  
Marilou Strangarity (President)  
Lisabeth Sweeney (Vice President)  
Don Fraatz (Secretary)  
Bob Maranto
- III. Notification of Recording  
A. Marilou Strangarity announced that the Public Session would be recorded on an audio device.
- IV. Executive Session Statement  
A. M. Strangarity announced that the Executive Session was held to discuss personnel, finances and real estate matters.
- V. Approval of Minutes from 7/16/2019 Board Meeting  
A. M. Strangarity called for a motion to approve the minutes from the 7/16/2019 board meeting.
  1. Motion to approve the minutes from the 7/16/2019 board meeting by Don Fraatz.  
Seconded by Lisabeth Sweeney. Unanimous.
- VI. Finance and Business Report  
A. Ryan Schumm provided the Treasurer’s Monthly Report. He stated that this report reflects the month of July 2019 and there is very little activity in July. We just opened up a new fiscal year and closed the fiscal year for 2019. We are also in the process of the 2019 school year audit.  
B. M. Strangarity called for a motion to approve the written Treasurer’s Monthly Report.
  1. Motion to approve the written Treasurer’s Monthly Report by L. Sweeney. Seconded by D. Fraatz. Unanimous.
- VII. Resolution Charter Choices Contract Renewal  
A. R. Schumm stated that Charter Choices is up for contract renewal and it is the same terms as the expiring contract with the exception of one additional service option and a few other requirements as far as time and attendance on their staff’s part.  
B. M. Strangarity called for a motion to approve the Charter Choices contract renewal.
  1. Motion to approve the Charter Choices contract renewal by L. Sweeney. Seconded by D. Fraatz. Unanimous.
- VIII. Personnel  
A. New Hires:
  1. Adam Folk, Social Studies Teacher, \$42,000
  2. Brian Staley, Part Time Foreign Language Teacher, \$25/hour
  3. Jennifer Harnly, Part Time Student Attendance Coordinator  
(Agency - Temp to hire contract staff)  
B. M. Strangarity called for a motion to approve all new hires.
  1. Motion to approve all new hires by D. Fraatz. Seconded by L. Sweeney. Unanimous.  
C. Separations:
  1. Yvonne Brown, Special Ed Teacher

- 2. Brittany Wentz, Math Teacher
- 3. Christine Olewine, Social Studies Teacher
- 4. Stephanie Dyba, Special Ed Teacher
- D. M. Strangarity called for a motion to accept the separations.
  - 1. Motion to accept the separations by D. Fraatz. Seconded by L. Sweeney. Unanimous.
- E. Internal Transfers:
  - 1. Shana Harris, Mentor
- F. Open Positions:
  - 1. Math Teacher
  - 2. Social Studies Teacher
  - 3. Student Enrollment/Orientation Coordinator
- IX. Governance
  - A. The PDE Resolution regarding our new location was signed by the Board.
  - B. Resolution for response to Allentown School District
    - 1. Don Asplen explained this is a resolution to respond to the request from the Allentown School District for all Charter Schools and Cyber Charter Schools to agree to a voluntary 10% reduction in tuition dollars sent to them. Our response to them was that we would not be able to do that. The second part of the resolution was to also be a cosigner of a similar letter being sent by the Pennsylvania Coalition of Charter Schools with a similar response from us.
  - C. M. Strangarity called for a motion to approve the resolution for response to Allentown School District.
    - 1. Motion to approve the resolution for response to Allentown School District by D. Fraatz. Seconded by L. Sweeney. Unanimous.
  - D. Donate car to Wounded Warrior
    - 1. We have a Nissan Rogue that was damaged while parked and totaled by the insurance company. We would like to donate that car to Wounded Warrior. There is no financial gain for us, but potential financial gain for them.
  - E. M. Strangarity called for a motion to approve the donation of the car to Wounded Warrior.
    - 1. Motion to approve the donation of the car to Wounded Warrior by D. Fraatz. Seconded by L. Sweeney. Unanimous.
- X. Discussion Enrollment/Marketing Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Enrollment/Marketing Video Report.
    - 1. Alane Butler shared that last year in the first two weeks during orientation we bought in 86 students. This year she is at 100 students and there are still more to be scheduled!
- XI. Discussion of Academic and Special Education Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Academic and Special Education Video Report.
    - 1. Neal Thomas shared that we started pre-service with the teachers on Monday and it's going well. The PLC's have met and have been brainstorming and they will be making a wall of "Hattie Strategies" using foam board to hang up in the training room.
    - 2. Bob Maranto was interested in seeing the special education report surveys that were done at the parent workshop and Neal said he would get him that information.

- XII. Discussion of Guidance Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Guidance Video Report.
    - 1. Kris Botes stated that they are getting ready to send the schedules out to the students this week and she praised Erinn Bean for all her hard work to get this done especially considering that we have a new system called Power Scheduler that we just started utilizing. Kris also noted that because of Erinn's expertise, she has guided them in using this new system and they were able to strategically plan classes for the students.
- XIII. Discussion of CEO Video Report
  - A. M. Strangarity asked if there were any questions or comments about the CEO Video Report.
    - 1. Don explained that it's been a terrific start and he is having a hard time describing what's been happening at the new office with all the teachers coming back and seeing the new office for the first time. It's like a new beginning and everyone is very optimistic for a good year!
- XIV. Public Comment
  - A. M. Strangarity opened the floor to public comment, but there was none.
- XV. Adjournment
  - A. M. Strangarity called for a motion to adjourn the meeting.
    - 1. Motion to adjourn the meeting by D. Fraatz. Seconded by L. Sweeney. Unanimous. Meeting was adjourned at 7:11 PM.