



Achievement House Cyber Charter School Board of Trustees

Public Meeting Minutes
December 10, 2019

The Executive Session commenced at 6:00 p.m. and continued until approximately 6:55 p.m.

- I. Pledge of Allegiance
- II. Roll Call
Mrs. Marilou Strangarity (President)
Mrs. Lisabeth Sweeney (Vice President)
Mrs. Kristin Chettle (Treasurer)
Mr. Don Fraatz (Secretary)
Dr. Bob Maranto
- III. Notification of Recording
A. Marilou Strangarity announced that the Public Session would be recorded on an audio device.
- IV. Executive Session Statement
A. M. Strangarity announced that the Executive Session was held to discuss personnel and finances.
- V. Approval of Minutes from October 15, 2019 Board Meeting
A. M. Strangarity called for a motion to approve the minutes from the Board meeting.
 - i. Motion to approve the minutes from the October 15, 2019 Board meeting by Don Fraatz. Seconded by Lisabeth Sweeney. Unanimous.
- VI. Governance
A. M. Strangarity reminded the Board that next month they will meet starting at 4:30 for the required Act 55 Board training.
B. D. Asplen introduced a new employee benefit that upon their seventh-year anniversary they would be compensated with a \$50.00 per month internet reimbursement. 10-month employees would receive the benefit for 10 months, and 12-month employees would receive the benefit for 12 months.
 - i. Motion to approve the new employee benefit by D. Fraatz. Seconded by L. Sweeney. Unanimous.
- VII. Personnel
A. Ryan Schumm called for a motion to restore the CEO's paid time off balances to the same level as his prior contract because he believes it was an unintentional oversight that the paid time off was reduced with the new contract.
 - i. Motion to restore the CEO's paid time off balance to the same as his prior contract by L. Sweeney. Seconded by D. Fraatz. Unanimous.
B. Don Asplen made a motion to increase Neal Thomas's salary to the dollar amounts discussed in the executive session now that Mr. Thomas is officially a principal.
 - i. Motion to increase Neal Thomas's salary by K. Chettle. Seconded by L. Sweeney. Unanimous.
C. New Hire:
 - i. Susan McCarthy-Wesley, Math Teacher - \$45,000

- D. Resignation:
 - i. Tyler Hughes, Math Teacher
 - E. M. Strangarity called for a motion to approve the new hire of Susan McCarthy-Wesley and to accept the resignation of Tyler Hughes.
 - i. Motion to approve the new hire of Susan McCarthy-Wesley and to accept the resignation of Tyler Hughes by L. Sweeney. Seconded by B. Maranto. Unanimous.
- VIII. Finance/Business Report
- A. Ryan Schumm provided the monthly Treasurer's Report
 - i. R. Schumm gave a short summary and stated that this report captures 42% of the fiscal year as of the end of November.
 - ii. Prior year receivables went up because we processed refunds for districts that overpaid.
 - B. M. Strangarity called for a motion to approve the written Treasurer's Report.
 - i. Motion to approve the written Treasurer's Report by L. Sweeney. Seconded by K. Chettle. Unanimous.
- IX. Discussion of Academic/SPED Video Report
- A. M. Strangarity asked if there were any questions or comments about the Academic/SPED video Report.
 - B. N. Thomas thanked the Board for letting him go through the Principal Certification Program and talked a little bit about his experience.
- X. Discussion Enrollment/Marketing Video Report
- A. M. Strangarity asked if there were any questions or comments about the Enrollment/Marketing Video Report.
 - B. D. Asplen informed the Board that we now have 687 students and the enrollment department celebrated with a Nothing But Bunt cake!
 - C. N. Thomas mentioned that everyone is excited about our esports team and we will now be adding an athletic page to our website.
 - D. D. Asplen talked about an idea that Kris Botes had. She is going to invite the esports team into the training room to demonstrate to the staff what they do.
 - E. D. Asplen shared that we are looking into getting an FC Delco partnership. FC Delco is the premier club for placing high school students straight into the big leagues for soccer.
- XI. Discussion HR Video Report
- i. M. Strangarity asked if there were any questions or comments about the HR Video Report and there were none.
- XII. Discussion of Guidance Video Report
- A. M. Strangarity asked if there were any questions or comments about the Guidance Video Report.
 - B. D. Asplen reminded the Board that we have been focusing on student engagement and K. Botes had the idea of making the mentors also be tutors. We now have tutors for special ed but not for general ed. So now we are thinking we are looking at having a team: a social worker, a technology specialist and a team of engagement specialists who are tutors that would work with the students. The mentor/tutor would spend time with them and help them project manage, and time manage. D. Asplen and K. Botes are putting together a team which will include some mentors, the ELL person and a special ed person that will say what the job description and qualities would be of these mentors/tutors that we would hire. They are hoping to have a recommendation by the next Board meeting.

